



Headquarters Policy Flash

FLASH 2001-18

DATE: May 31, 2001
TO: Procurement Directors
FROM: Office of Procurement and Assistance Policy, MA-51
Office of Procurement and Assistance Management

SUBJECT: Premier of Acquisition and Assistance *e-Digest*

SUMMARY: After being absent for the past few years, the Acquisition and Assistance Digest is making a comeback via a new, user-friendly electronic version. The *e-Digest* will serve as a repository for news and information for the Department's acquisition and assistance workforce, and will include the following:

- ✓ Articles and news on acquisition and assistance topics;
- ✓ An archive for past articles;

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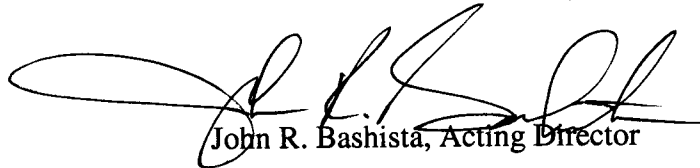
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- ✓ A "What's New" section that identifies recently issued policies, procedures and notices;
- ✓ Recurring topics in specialized areas - such as Property, Training, Legal, Small Business, and NNSA issues;
- ✓ Links to DOE Policy Issuances - Flashes, the DEAR, Acquisition Guide, ALs, etc.;
- ✓ Links to Federal Policy issuances - the FAR, OMB/OFPP Policy, Executive Orders, etc.;
- ✓ Upcoming events;
- ✓ Frequently asked Q & A's (as they are asked, of course);
- ✓ A "Who's Who?" that identifies functional area responsibilities, contact information, and new staff members at Headquarters; and
- ✓ A Customer Feedback e-mail link.

The Office of Procurement and Assistance Policy will maintain the *e-Digest* with support and contributions from personnel in other Headquarters and field offices. While the articles will be updated and archived on a quarterly basis, news and other information will be added frequently to keep our readers informed of the latest developments in DOE and the Federal acquisition arena. The website address for the *e-Digest* is

<http://www.pr.doe.gov/digest/default.htm>

As always, we are interested in receiving your suggestions and contributions for articles. Please contact Kevin Smith with any ideas at Kevin.M.Smith@pr.doe.gov.



John R. Bashista, Acting Director

cc: PPAG Members